

ROWING RISK ASSESSMENT FORM

Head Races and Regattas

Hazard Identification Reference

(a) Confined Spaces	(b) Falls from Height	(c) Striking by mobile platform	(d) Trip or Slip	(e) Collapse	(f) Manual Handling	(g) Electrical	(h) Hazardous Substances	(i) Radiation	(j) Noise & Vibration	(k) Fire	(l) Explosion	(m) Others
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Severity (S)

Likelihood (L)

Risk Factor (R)

S x L= R

1 Negligible - all in a day's work	1 Improbable	<4 Risk may need to be controlled	LOW
2 Minor - minor injury with short term effect	2 Remote – unlikely	4-6 Risk must be controlled	MEDIUM
3 Severe - major injury/disability (reportable)	3 Possible - may or could well occur	7-9 Hazard must be controlled	HIGH
4 Extreme - fatal	4 Probable - expected to occur, several times	>9 Hazard must be avoided	VERY HIGH

Hazard Ref.	Hazard Description	People at risk	Initial Assessment			Control Measures	Residual Risk			Action/Comments
			S	L	R		S	L	R	
M	Travel to/from event	All	4	2	8	School minibus maintained by appointed person. Qualified minibus drivers only. All occupants wear seatbelts	4	1	4	Staff vigilance
C	Cars/trailers in vicinity	All	4	1	4	Pupil and staff awareness and vigilance	4	1	4	Staff to be vigilant and pupils to be aware.
M	Pupil contact with non HSOBC adults/persons	All	4	1	4	All HSOBC staff CRB checked. Pupils always with HSOBC staff and other HSOBC pupils	4	1	4	Staff and pupil vigilance
D	Slip, trips and falls	All	2	2	4	All persons warned to exercise care when moving about event areas. Special care on pontoons/boating rafts and when wet.	2	1	2	Staff and pupil vigilance at all times
F	Manual handling of boats	All	2	1	2	Instruction of correct lifting techniques	2	1	2	Staff vigilance

C	Boats/blades being moved/carried	All	2	2	4	Correct handling of boats at all times. Crew/cox/staff vigilance	2	1	2	All pupils undergo correct boat handling procedures.
M	Collision with fixed obstacle	All	2	1	2	Cox/crew vigilance. Marshal vigilance. Audible warning. Appropriate crew action.	2	1	2	Staff and Pupil Vigilance
C	Collision between rowing boats	All	2	2	4	Cox/crew vigilance. Marshal vigilance. Audible warning and appropriate action	2	1	2	Staff and Pupil Vigilance
C	Collision with floating debris	All	2	1	2	Cox/crew vigilance. Marshal vigilance. Coaches to keep an eye out.	2	1	2	Staff and Pupil Vigilance
C	Collision with other river vessels. (motorised)	All	2	1	2	Cox/crew vigilance. Marshal vigilance. Audible warning and appropriate action.	2	1	2	Staff and Pupil Vigilance
M	Capsize	All	4	1	4	All students instructed to stay with boat. Safety launch on water. Safety equipment available at events. Coxwains wear life jackets	4	1	4	All pupils have undergone capsize drill and swim test
C	Collision with floating debris	All	2	1	2	Cox/crew vigilance. Marshal vigilance. Audible warning and appropriate action	2	1	2	Staff and Pupil Vigilance
B	Falls from boat trailer	All	3	1	3	Staff only to load boats onto top racks of trailer	3	1	3	Staff vigilance
M	Hypothermia	All	3	1	3	Emergency blankets available. All students instructed to bring changes of warm clothing. All students instructed to bring appropriate food. Warm drinks available at event	3	1	3	Staff/pupil/race organizer/marshal/safety boat vigilance.
I	Sunstroke	All	3	1	3	All persons advised to wear eye protection, appropriate clothing and sun screening cream	3	1	3	Staff/pupil vigilance

M	Dehydration	All	2	1	2	Students to have drinks bottles with them. Refreshments available at event	2	1	2	Staff/pupil vigilance
M	Minor accidents	All	2	1	2	All HSOBC staff 1 st aid qualified. 1 st aid also available at event	2	1	2	Assess the situation and appropriate action taken.
M	Major accidents	All	3	1	3	All HSOBC staff 1 st aid qualified. 1 st aid also available at event. Mobile phones carried by staff to contact emergency services immediately.	3	1	3	Assess the situation and appropriate action taken.

Completed byRyan Demaine.....**Date** ...1/09/2008**Copies to**Bursar..... ..Rowing Office ...

Reviewed by**Review Date (s)**